



APB's MEETING MINUTES

LOCATION: ZOOM

DATE: AUGUST 17, 2020

ATTENDANCE: KENDRA, ELIJAH, JUSTIN, CALLY, ALEX, BILL, EMMA, EMILY, TYLER L., KAITLYN, TYLER R., JORDAN, MIKE, KIAYRAH, TRE, IZZI

MEETING START TIME: 9:30 PM

GIRAFFE:
N/A

MONKEY:
N/A

EMMA POZNICK (PRESIDENT):

- PAST EVENTS:
 - N/A
- UPCOMING EVENTS:
 - VIRTUAL ESCAPE ROOM – THURSDAY 8-11 PM, JOIN THROUGH ZOOM LINK, E-GIFT CARDS FOR PRIZES
 - VIRTUAL TRIVIA NIGHT – FRIDAY 9-11 PM, JOIN THROUGH ZOOM LINK, E-GIFT CARDS FOR PRIZES
 - ONWARD MOVIE NIGHT – SATURDAY, MOVIE BEGINS AT 9, RAFFLE BEFORE MOVIE, STUDENTS MUST CHECK-IN THROUGH CAMPUS GROUPS
- RAIDER RESPECT INFLUENCER CAMPAIGN
 - OPPORTUNITY FOR STUDENT LEADERS TO ENCOURAGE & REMIND OTHERS TO KEEP CAMPUS SAFE (WEAR A MASK, SOCIAL DISTANCE)
 - READ EXPECTATIONS BEFORE SIGNING COMMITMENT
- TECH FORM
 - LINK TO THE FORM WILL BE ATTACHED TO EMAIL WITH MEETING MINUTES
- APB CONSTITUTION REVIEW
 - MUST READ BY THE END OF DAY TOMORROW (AUGUST 18)
 - EMAIL EMMA WITH ANY QUESTIONS/CONCERNS
- COVID-19 EXPECTATIONS FOR EVENTS
 - SOCIAL DISTANCE, ENSURE ALL PARTICIPANTS ARE WEARING A MASK



ACTIVITIES PROGRAM BOARD AT SHIPPENSBURG UNIVERSITY

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- NO FOOD ON TABLES, MUST BE PASSED OUT
- INDOORS = MAX OF 25 PEOPLE (COUNT PARTICIPANTS AT THE DOOR)
- OFFICE PRIORITY
 - MARKETING TEAM HAS FIRST PRIORITY IN ORDER TO USE COMPUTER SOFTWARE
 - SECOND PRIORITY GOES TO ANYONE WHO IS ON-POINT FOR AN EVENT THAT WEEK
- SCHEDULE FOR ONE-ON-ONE MEETINGS
 - LET YOUR ADVISOR KNOW IF YOU WANT TO DO IN-PERSON OR ONLINE MEETINGS

ADVISOR UPDATES:

- MICHAEL:
 - REACH OUT TO ADVISORS OR OTHER MEMBERS ABOUT HOW YOU ARE FEELING IN REGARDS TO COVID, EVENTS, ETC.
- EMILY:
 - WELCOME BACK!
- TYLER R.
 - FEEL FREE TO REACH OUT AND TALK OR VISIT OFFICE

POSITION UPDATES:

- ALEX
 - SEND PICTURE OF HARD COPY RECEIPTS
 - FOR ONLINE PURCHASES, SEND INFORMATION OF WHEN YOU PLACED THE ORDER
 - REFER TO EMAIL FOR ADDITIONAL INFORMATION
- KIAYRAH
 - SIS FAIR
 - ELIJAH WILL RUN THE TABLE
 - EMAIL WILL BE SENT OUT THIS WEEK WITH MORE INFORMATION
 - RECRUITMENT IDEAS
 - QR CODES
 - ADVERTISEMENT SLIDE SHOWN BEFORE MOVIE STARTS
 - VIRTUAL INFO SESSION
 - DAY IN THE LIFE OF AN APB MEMBER

ANNOUNCEMENTS:

- FIGURE OUT DETAILS FOR YOUR EVENTS SO MARKETING TEAM CAN BEGIN WORKING ON FLYERS



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MEETING END TIME: 10:20 PM