

Shippensburg University Student Services, Inc. (SUSSI)
1871 Old Main Drive
Shippensburg, Pennsylvania 17257-2299

Basic Service Agreement
For Speakers/Lecturers or Performers/Artists (\$100 - \$1,000)

This service agreement, entered into by and between **Shippensburg University Student Services, Inc.** hereinafter referred to as the "Purchaser" and _____ hereinafter referred to as "Service Provider" on _____, is to contract and confirm the services of:

Name:

Address:

Phone:

E-Mail:

Check Payable To:

Social Security # or Federal EIN #:

Service Provider will attach a W-9 with completed Service Agreement.

Date of Event: _____

Time of Event: _____

Location of Event: _____

Nature of Event (i.e. Musician, Comedian, Lecture & Topic, etc.): _____

Fee: _____

(All payments will be made by SUSSI Check made payable immediately after the performance.)

Service Provider/Artist Signature

Date